



**DIRECTORATE OF PREVENTIVE SERVICES**

**PROGRESS REPORT FOR THE MONTH OF**

**AUGUST, 2013**

Strategic Objective	Activities	Specific tasks/inputs/sub-activities	Start Date	Expected Completion	Current status	Status Remarks as at August 31, 2013	Responsible Department
<b>THE KENYA INTEGRITY FORUM</b>							
<b>Strengthen partnership, coalitions and networks against corruption</b>	1.Regional Leadership and Integrity Forums	Organize regional leadership and integrity forums	August 2013	June 2014		•The proposal for hosting the forums was adopted and the implementation kick starts in the month of September.	KIF
	2.Sectorial NACP Progress Reports and Work Plan Meetings	Printing of the 2011/2012 report	July 2012	October 2013	Ongoing	The procurement department is in the process of procuring the services of a printer	KIF
	3.Development of the National Integrity Plan	NACP Progress Report, 2012 – 2013	July 2013	May 2014	Ongoing	•The secretariat is receiving the reports from the sectors	KIF
		Prepare the NIP in collaboration with stakeholders	July 2013	April 2014	Ongoing	• The technical and steering committees have been set up and the technical committee has started working on the development of the NIP	KIF
<b>Other Activities</b>							
	4.Hosting of various forums in KIF	KIF continued to host number groups using the facilities					KIF

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		for meetings.  Key among these meetings is the meeting to review UNCAC jointly by Department of Justice and EACC.					
DEPARTMENT OF PREVENTION							
<b>To reduce the prevalence of corruption and economic crime</b>	1. Conduct examinations to identify and seal corruption loopholes.	Examination into the Systems, Policies, Procedures and Practices of the Kenya Institute of Education.	June 2012	September, 2013	1 <sup>st</sup> Report submitted to management	The team finalized the 1 <sup>st</sup> report which was submitted to the Deputy secretary/ Chief Executive officer 2013. However, the team is still editing the report.	Prevention
		Examination on the disbursement and utilization of Free Primary Education (FPE).	October 2012	September, 2013	On-going	Compilation of the zero draft report has been completed and submitted to the team leader for review.	Prevention
		Review of comments from the Ag. Principal Officer Prevention on the draft report of the Preliminary Assessment of the Mombasa Law Courts	5 <sup>th</sup> August	20 <sup>th</sup> August 2013	Completed.	Review of comments from the Ag. Principal Officer Prevention on the draft report finalized.	Prevention

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	2. Advisories on development of Governance documents and anti-corruption programmes	Review of Governance documents; Review of the Anti-Corruption Policy framework to guide public institutions in the development of institutional Anti-Corruption Policies	August 2013	August 2013	Completed	Review of the framework was completed. The guidelines will be posted on the website to guide public institutions in developing institutional policies.	Prevention
		Review of the draft Anti-Corruption Policies and Codes of Conduct for <ul style="list-style-type: none"> <li>• National Social Security Fund (NSSF)</li> <li>• Competition Authority</li> </ul>	August 2013	. August 2013	Completed	The draft code and Anti-corruption Policies for the National Social Security Fund (NSSF) was reviewed and recommendations provided on areas of improvement in line with the legislative framework	Prevention
		Development of a specific Code of Conduct and Ethics for State Officers in EACC	August	August 2013	Completed	The specific Code for State Officers in EACC was developed and forwarded to the CEO and Commissioners for comments.	Prevention
		Provision of advisories on implementation of Corruption Prevention Indicators to the following	August	August	completed	The assignment entailed:  provision of advisory and support to the	Prevention

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		institutions: <ul style="list-style-type: none"> <li>• Water Services Trust Fund Kenya</li> <li>• Pest Control Products Board</li> <li>• Ministry of Water,</li> <li>• Environment and Natural resources</li> <li>• Department of National Cohesion</li> <li>• Nakuru County Assembly and to New Partnership for Africa's Development</li> </ul>				institutions on the requirements of the 10 <sup>th</sup> cycle Corruption eradication indicators; and  Revision of the performance contracting reports and provision of feedback on way forward	
		Development of a comprehensive anti-corruption framework for the Office of the Controller of Budget (OCOB)	August	September	ongoing	The framework provides for various strategies for mainstreaming corruption prevention at the Office of the Controller of Budget (OCOB). The Commission will support the OCOB to implement the framework	Prevention
		Participation at a meeting of REDD+ initiative to deliberate on the	August 8 <sup>th</sup>	On-going	On-going	The Commission has been providing advisory on corruption	Prevention

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		grievance Redress Mechanism. The mechanism was established by national government agencies to receive and address concerns about the impact of their policies, programs and operations on external stakeholders.				prevention to REDD+ programme which is an initiative under the Climate Change, coordinated by the Ministry of Environment & Natural Resources	
		Coordination of EACC participation at the proposed <b>HUDUMA CENTERS</b> . The initiatives seeks to establish a one stop shop in all the 47 Counties to provide essential government services under one roof, for enhanced service delivery. The project is spearheaded by the Ministry of Devolution and Planning.	23 <sup>rd</sup> August	On-going	Ongoing	A proposal for the Commission's participation in the Human Centre programme was prepared and forwarded to management  The Commission is expected to; identify services to be offered at the Huduma Centers; appoint a BPR team and requirements for the Centres in the 47 counties	Prevention
	3. Development of Guidelines in anti-corruption and integrity	Prepared a concept note and guidance on Corruption Risk Assessment and management to guide public institutions in undertaking	August	September 2013	On-going	The draft was submitted to supervisor for review and comments. The guidelines once complete will be disseminated to all	Prevention

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		corruption risk assessments				public institutions and county Government to guide in undertaking corruption risk assessment	
		Development of an implementation plan for anti-corruption interventions at the Department of immigration by an inter-directorate committee	30 <sup>th</sup> August 2013	30 <sup>th</sup> August 2013	Ongoing	The Committee has prioritized interventions to be implemented at the Department of immigration; a meeting is scheduled for September with officers from Immigration to develop an implementation plan.	Prevention
<b>Enhance strategic partnerships</b>	1.Development of an MOU between Kenya Revenue Authority and EACC	The technical team comprised of officers from KRA and EACC to formulate the MOU was formed and held a meeting	August 2013	September 2013	On-going	The Technical team identified the areas of collaborations and embarked on development of the framework for cooperation.	Prevention
	2.Partnership with the National Construction Authority (NCA)	The meeting was held between EACC and NCA to develop proposals on areas of collaboration between the two agencies.	August 15 <sup>th</sup>	August 2013	Completed	The Proposal has been developed and will be subjected to further discussions between the two agencies before finalization	Prevention
	3. Collaboration with Controller of Budget. on	EACC and OCOB held a meeting at to discuss modalities	August	August	Completed	Technical liaison committee with officers from EACC	Prevention

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	Public Expenditure Tracking (PETS) Programme.	of collaborating on the monitoring program for the Public Expenditure Tracking (PETS)				and OCOB was formed to spearhead development of a proposal	
	4.Integrity Award Scheme in partnership with Global Peace, Brand Kenya and other partners.  5.The (IAS)seek to identify, assess and honor public institutions and individual state and public officers who have shown exemplary integrity and ethics in the conduct of public affairs	A benchmarking meeting was held at the Kenya Institute of Management. The purpose of the meeting was to understand the workings of the Company Of the Year Award (COYA) undertaken by KIM and request for partnership with KIM in the Integrity Award Scheme Process.	August	August	Ongoing	KIM will partner with EACC on the IAS initiative in order to give their expert support in the IAS.KIM has wide experience in Award scheme gained through the COYA and Organizational Performance Index (OPI) process.	Prevention
<b>Others</b>		Departmental work plan and Individual Performance Objectives Setting for the year 2013/2014	August 2013	30 <sup>th</sup> August 2013	Completed	All officers signed their Annual objectives for 2013/2014	Prevention
<b>DEPARTMENT OF EDUCATION</b>							
<b>Intensify anti-corruption, public</b>	1. Develop Relevant IEC	Proposal to develop IEC Materials:	July 2013	October, 2013	Ongoing	A proposal to develop relevant	Education



Strategic Objective	Activities	Specific tasks/inputs/sub-activities	Start Date	Expected Completion	Current status	Status Remarks as at August 31, 2013	Responsible Department
<b>education and awareness.</b>	Materials	10,000 copies of Simplified Anti-Corruption and Economic Crimes Act, 7,000 copies of Simplified POEA, 10,000 copies of Anticorruption Study Guides, 10,000 copies of Simplified LIA, 5,000 copies of Simplified EACC Act 2011 and 50,000 ten types of assorted A2 size posters, 1000 Polo T-shirts, 800 caps and 5 Banners.				IEC Materials has been approved and the necessary procurement preparations are underway.	
	2. Conduct Regional Outreach programme in three Counties	Report writing of outreach programme conducted in three Counties namely; Marsabit, Isiolo and Isiolo	July, 2013	2 <sup>nd</sup> September, 2013	Ongoing	A proposal has been developed approval is being sought to enable implementation of this activity.	Education
	3. Disseminate relevant IEC material	Dissemination of relevant IEC materials to the members of the public in Kisumu County during Leadership Conference	26 <sup>th</sup> August, 2013	27 <sup>th</sup> August, 2013	Completed	The leadership conference in Kisumu County attracted over 500 people who were sensitized and a total of 1050 assorted types of IEC materials disseminated.	Education
<b>Promote ethics, integrity and corruption intolerance in</b>	1. Mainstream anti-corruption, ethics and integrity in	A proposal to conduct training of the staff and representatives of	16 <sup>th</sup> August, 2013	September, 2013	Ongoing	A proposal has been developed, submitted and is awaiting	Education

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<b>public, private and civil society sectors</b>	public, private and civil society sectors	the Ecumenical Centre for Justice and Peace (ECJP) has been developed and submitted to Management for approval				Management approval to enable its implementation.	
	2.Mainstream anti-corruption, ethics and integrity in public, private and civil society sectors	Conducted training for the Federation of Women Lawyers (FIDA) Kenya	10 <sup>th</sup> August 2013	11 <sup>th</sup> August 2013	Completed	30 members of FIDA – Kenya together with their families trained on Leadership and Integrity.	Education
		Conducted training for staff and management of the Competition Authority of Kenya	29 <sup>th</sup> July 2013	30 <sup>th</sup> July 2013	Completed	20 officers of senior and middle level ranks trained.	Education
		Developing a proposal for the SDA faiths sector anti-corruption workshop in Nyamira	July 2013	18 <sup>th</sup> September, 2013	Completed	A proposal has been developed, submitted for Management approval before implementation.	Education
		Conducted training for OCPDs, OCSs and DCIOs at the CID Training School	26 <sup>th</sup> August 2013	26 <sup>th</sup> August 2013	Completed	30 Officers of senior rank trained.	Education
		Sensitized Sports Officers drawn from the various institutions and Departments in Kenya.	26 <sup>th</sup> August, 2013	26 <sup>th</sup> August, 2013	Completed	Trained Sports Officers at KCB Leadership Centre, Karen.	Education
		Attendance and	6 <sup>th</sup> August,	14 <sup>th</sup> August,	Completed	Two officers from	Education

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		Participation in the 2013 National Music Festival in Nakuru.	2013	2013		the Department successfully attended and participated in the National Music Festival from 6 <sup>th</sup> to 14 <sup>th</sup> August during which they: Disseminated 7,500 Curriculum Support Materials to 422 schools that participated in the National Music Festival; sensitized 422 school representatives who promised to establish Integrity Clubs in their respective schools; generated a database of 422 schools; sensitized approximately 1,000 members of the public on ethics, integrity and mandate of the Commission; took photographs and video on anti-corruption, leadership and integrity items and; presented four (4) EACC branded trophies to the National Music	

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						Festival Secretariat. Brief report for the activity was uploaded on the Commission's website.	
	3.Mainstream anti-corruption, ethics and integrity in public, private and civil society sectors	Develop a proposal for training of Education Managers	19 <sup>th</sup> August, 2013	23 <sup>rd</sup> August, 2013	Completed	A proposal was developed and submitted for Management approval. Suggested training dates are 11 <sup>th</sup> - 12 <sup>th</sup> , 14 <sup>th</sup> -15 <sup>th</sup> and 26 <sup>th</sup> -28 <sup>th</sup> November 2013.	Education
		Develop a proposal for Integrity Club Leaders County Forums	20 <sup>th</sup> August, 2013	21 <sup>st</sup> August, 2013	On-going	Reviewing the proposal for Integrity Club Leaders Forums planned for February and May 2014	Education
		Writing of a proposal on training of Integrity Clubs Patrons	1 <sup>st</sup> August,2013	31 <sup>st</sup> August,2013	Completed	The proposal has been finalized and forwarded for approval. In the meantime, identification of potential trainees ongoing.	Education
	4.Preparations to launch the Integrity Club Manual	Planning for the launch of the <b>Manual for Establishment of Integrity Club</b> scheduled for 6 <sup>th</sup> September 2013	19th August, 2013	6 <sup>th</sup> September, 2013	On-going	The draft speech for the Chairperson of the Commission and invitation letters to various stakeholders, have been mailed out. Similarly,	Education

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						invitations to members of the Commission have been made.	
	5.Mainstream anti-corruption, ethics and integrity in public, private and civil society sectors	Develop proposal for Schools Outreach programme	1 <sup>st</sup> August, 2013	19 <sup>th</sup> August, 2013	Completed	The proposal has been finalized and forwarded onwards for approval. Letters for County Directors of Education were dispatched upon approval of proposal	Education
		Develop capacity of County Public Officers to promote good governance and integrity in the County Governments	July, 2013	June, 2014	On-going	Plans for implementation of the activity were underway. Held a meeting and allocated tasks among the team members.	Education
		Sensitization workshop on ethics, integrity and anti-corruption Kenya Water Institute	13 <sup>th</sup> August, 2013	13 <sup>th</sup> August, 2013	Completed	19 senior managers of Kenya Water Institute were sensitized.	Education
<b>Other Activities</b>	1.Participate in the Annual Report Preparation committee	Preparation of the Annual Report 2012/2013	4 <sup>th</sup> July, 2013	September, 2013	Ongoing	Members of the Department were involved in the development of the Commission's Annual Report for the FY 2012/2013.	Education
	2.Development of Commission Structure and other transition	Develop Commission structure and other technical related issues.	2012	June, 2013	Ongoing	Members of the Department participated in the Commission's	Education

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	related tasks(TTC)					Technical Committee to review EACC structure.	
	3.The Commission's Job Evaluation exercise	Job evaluation exercise and report writing	May, 2013	2013	Ongoing	Members of the Department were involved in job evaluation exercise, report writing and drafting a report for submission to Management.	Education
	4.Development of a specific Code of Conduct under Part II of Leadership and Integrity Act, 2012, for EACC State Officers	Development of a booklet of the LIA Code for State Officers in EACC.	15 <sup>th</sup> August, 2013	20 <sup>th</sup> August, 2013	Ongoing	Developed a specific leadership and integrity code booklet for state officers in EACC as stipulated in LIA 2012.	Education
	5.Due diligence for pre-qualification of suppliers of goods and services	Due diligence for pre-qualification of suppliers of goods and services	19 <sup>th</sup> August, 2013	23 <sup>rd</sup> August, 2013	Completed	Conducted due diligence for pre-qualification of suppliers of goods and services to the Commission.	Education
	6.Development of Integrity Award Scheme	Development of Integrity Award Scheme	July 2013	December 2013	Ongoing	Developed assessment criteria for the awards.	Education
	7.Completion of the Annual Objective Setting exercise and agreement form for all staff in the Department	Fill Annual Objective setting agreement form	25 <sup>th</sup> July, 2013	5 <sup>th</sup> August, 2013	Completed	During the reporting period, the Department completed the Performance Objective Setting Agreements for all its officers and made submissions	Education

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						to the Coordinator – Preventive Service and the Commission’s Management.	
	8.The Commission's Annual stock taking exercise	Take stock of Commission's property and prepare appropriate report at the end of the exercise.	1 <sup>st</sup> August, 2013	5 <sup>th</sup> September, 2013	On-going	Two members of the Department participated in the annual stock taking exercise at Integrity Center KIF, Eldoret, Kisumu and Mombasa offices. A final report of consumables was also compiled and presented to Management for consideration.	Education
	9.Visit to the Commission by Makueni Boys' Integrity Club members	Meeting with representatives of Makueni Boys' Integrity Club members who visited Integrity Center.	12 <sup>th</sup> August, 2013	12 <sup>th</sup> August, 2013	Completed	The students visited the Commission. They have established network of social media through face book to educate others on anti-corruption and ethical conducts. The boys said that they have started a peer group called "NI SISI" that educates others through face book and requested the Commission for support in their	Education

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						plans to produce a magazine.	
		Develop web and social media content with respect to Global anti-Bribery and Corruption Inc. and other Commission matters.	16 <sup>th</sup> August, 2013	21 <sup>st</sup> August, 2013	Completed	Members of the Department developed various web and social media content and uploaded on the Commission's web site in the reporting period.	Education
		Member of the Committee on Kenya's Review on Implementation of the United Nations Convention against Corruption	July 2013	June 2014	Ongoing	During the reporting period, a 2 days seminar was conducted on 22 <sup>nd</sup> and 23 <sup>rd</sup> August 2013 at KIF to strategize on modalities of implementation of the activity	Education
		Commission participation in the United Nations Development Assistance Framework training for the County Executives	August, 2013	2013	Ongoing	Members of the Commission worked jointly with UN office in sensitizing County Executives with a view to ensuring that Counties create robust frameworks and programs to stem and prevent corruption. Three workshops were held in the first	Education



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						phase and other phases will follow.	
		Participation at the launch of the Rapid Results Initiative (RRI) of the University of Nairobi	12 <sup>th</sup> August, 2013	12 <sup>th</sup> August, 2013	Completed	The department participated at the launch of the Rapid Results Initiative (RRI) of the University of Nairobi. The focus of the 100- day RRI was the implementation of the Constitution and the Public Service Integrity Programs.	Eudcation
		Official launch of the Kenya Roads and Safety (KRSL) programme	20 <sup>th</sup> August, 2013	20 <sup>th</sup> August, 2013	Completed	A member of the department represented the Commission at the Official launch of the Kenya Roads and Safety (KRSL) program.	Education
		Member of the Committee on the Framework for Partnership between EACC and KRA	August, 2013	September, 2013	Ongoing	During the reporting period, nominations to the Committee were done and the Committee is set to commence its work immediately	Education
<b>DEPARTMENT OF RESEARCH AND POLICY</b>							

Strategic Objective	Activities	Specific tasks/inputs/sub-activities	Start Date	Expected Completion	Current status	Status Remarks as at August 31, 2013	Responsible Department
<b>1. Promote targeted and integrated research on corruption &amp; governance</b>	1. Undertake broad based Governance Survey	Undertake the 2012 National Survey on Corruption and Ethics	August 2012	June 2013	On-going	Report has been published and 2000 copies delivered. Dissemination of the report to follow.	Research
	2. Carry out thematic and sectoral research study	Undertake thematic research focusing on the Land Sector	Dec 2010	September 2013	Completed	Dissemination of the Report to follow	Research
		Undertake a study of corruption in the Judicial sector	May 2012	September 2013	Ongoing	3 <sup>rd</sup> dummy Report is being reviewed	Research
		Undertake a baseline survey on corruption and ethics indicators	Oct 2011	June 2013	Ongoing	Dissemination of the report to be done	Research
		Undertake a study of corruption in Public Procurement	Nov 2012	October 2013	Ongoing	The data is being analyzed and a draft report is being developed	Research
<b>2. Institutionalize a monitoring and evaluation system</b>	4. High level Development of the Commission's Strategic plan	4 days retreat at KCB Management Centre for the review of the Strategic Plan	March 2013	September 2013	Ongoing	Finalizing the report according to the workshop	Research
<b>3. Other Activities</b>	Attended CABRI 9 <sup>th</sup> Annual Seminar	3 days workshop at Villa Rosa Kempinski Nairobi On Public Finance Management	28 <sup>th</sup> August 2013	30 <sup>th</sup> August 2013	completed	The 9 <sup>th</sup> annual seminar main objective was <b>Exploring the Missing Link in PFM Reforms.</b> Report submitted	Research