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**25th November 2024**

**ADDENDUM ONE**

**PROVISION OF CLEANING, SANITARY DISPOSAL AND GARBAGE COLLECTION SERVICES TENDER NO. EACC/T/19/2024-2025**

**IFMIS NO: 1674283**

Reference is made to the above-cited procurement, EACC Hereby issues Addendum One

 **INVITATION TO TENDER**

A mandatory pre-bid site visit will be held on 26th November, 2024 at 10.00 a.m. at EACC Headquarters, Integrity Centre Valley Road / Jakaya Kikwete Road Junction and 27th and 28th November for the regional offices.

The above requirement has been revised to

An optional pre-bid site visit will be held on 26th November, 2024 at 10.00 a.m. at EACC Headquarters, Integrity Centre Valley Road / Jakaya Kikwete Road Junction. The same is optional for the regional offices also.

 **TENDER DATA SHEET (TDS)**

ITT 21.1 - Tender Security of Kes. 100,000.00 in the form of a Bank guarantee from a reputable bank licensed by the Central Bank of Kenya valid for 150 Days from date of tender closure.

This has been waived since the tender is reserved for AGPO hence bidders are required to submit only filled in Tender Security Declaration Form as indicated under MR7 below

**RESERVATION: The tender is reserved for AGPO as indicated in the tender advert hence bidders must submit valid AGPO certificate**

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| 1. **MANDATORY REQUIREMENTS (MR)**

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| **No.** | **Requirements** | **Responsive or Not Responsive** |
| **1** | MUST submit current certified Copies of the following documents;b) Valid NSSF Compliance Certificatec) Valid NHIF/SHIF compliance Certificated) Valid current Trading License / Business Permite) Certificate of Incorporation |  |
| **2** | Must submit CR12 (effective June 2024 onwards) or its equivalent if not a Company, that has details of Shareholders and Directors as at the time of tender closure |  |
| **3** | Must Submit a copy of a valid Tax Compliance certificate from KRA |  |
| **4** | Must submit a valid business permit |  |
| **5** | Must Fill the Price Schedule in the format provided.Bidders must quote for all the lots as required in the price schedule |  |
| **6** | Submit Form of Tender which MUST be dully filled, Signed and StampedThe Form of tender shall include the following documents. That the Original copies MUST be dropped in the Tender box and scanned copies in IFMIS;1. Confidential Business Questionnaire
2. Certificate of independent tender determination.
3. Self-declaration forms (SD1 and SD2).
4. Disclosure-of-interest form.
5. Declaration and commitment to the code of ethics.
* The original Form of Tender comprising the five documents listed above must be dropped in the tender box at Integrity Centre, Ground Floor
* Scanned copy to be attached to the bid documents and submitted through IFMIS.

A person issued with the power of attorney must sign the form of tender where applicable. Failure, will lead to disqualification. |  |
| **7** | Must submit a duly filled Tender Securing Declaration Form in the format provided |  |
| **8** | Must submit audited accounts for the last 2 years (2022 & 2023) The audited accounts must be signed by Auditors and Director(s). |  |
| **9** | Attach Proof of Compliance with prevailing labor laws in respect to minimum wage (Attach a duly certified valid letter from the Labor office at most 6 months) |  |
| **10** | Attach Valid work injury benefit policy or group personal accident policy or Employers Liability policy |  |
| **11** | Attach copies of staff payrolls for the last 6 months (May 2024 - Oct 2024) and supported with bidder's bank statement. |  |
| **12** | Attach Contractual liability insurance policy cover of not less than Kshs.3, 000,000/- per year. |  |
| **13** | Attach Site visit forms duly filled and signed by the appointed EACC representative. |  |
| **14** | Bid MUST be submitted through IFMIS |  |
| **15** | Must submit valid AGPO certificate  |  |

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**Acknowledgement of Addendum No 1**

We, the undersigned hereby certify that the addendum is an integral part of the document and the alterations set out in addendum have been incorporated in the tender document.

Tenderer:…………………………………………………………………………….

Signed:……………………………………………………………………………….

Dated:………………………………………………………………………………..